

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY**  
**Minutes of the 7<sup>th</sup> Interim Meeting**  
**Blue Lake Springs, Arnold, California**  
**Saturday, December 13, 2008 9:00 a.m.**

- 010**      **CALL TO ORDER:** At 9:04 a.m. President Speakman called the meeting to order. Directors present were Carlsen, Maginnis, Multhaup, Owen, Speakman, Watson and Wood. In addition, General Manager Maynard (Mike) Herreid and Recording Secretary Jeri Cline were present.
- 020**      **AGENDA APPROVAL:** Director Carlsen moved to approve the agenda; seconded by Director Watson, and the vote was unanimous.
- 030**      **APPROVAL OF MINUTES:**
- 031      The 6th Interim Meeting Minutes of November 8, 2008: Director Multhaup pointed out a typo in **Item 052, Bills for October:** *The bills of note for October include \$6,073.396 payable to CCWD; the amount paid should read \$6,073.39.* Director Carlsen moved to approve the November 8, 2008 Interim Meeting Minutes with the above correction; seconded by Director Owen, and the vote was unanimous.
- 040**      **VISITOR'S RECOGNITION:** The board recognized guests Bob Russell from Sequoia Woods Country Club, and Don Stump. In a presentation to the board, Bob Russell apologized for the unauthorized use of water, and requested an additional connection for a new restroom they would like to build at Sequoia Wood's maintenance building.
- 050**      **FINANCIAL REPORTS:**
- 051      November 2008 Balance Sheet & Income Statement: On the November 2008 Income report, our total income year to date for November 2008 is \$1,199,030 and our Total Annual Income Budget is at \$1,264,619. Non-operating income for the year is \$67,533. Total expenses year to date are \$1,037,947, with our Total Annual Expenses Budget at \$1,192,220.
- 052      Bills for November 2008: The bills of note for November include \$955.31 payable to Twain Harte Construction to replace the high valve box @ Greensboro, and repair hit and run fire hydrant @ El Dorado; \$4,016.27 payable to CCWD for water purchased in October and \$3,826.67 for November water purchased; also paid to CCWD, \$801.60 for CPPA power reimbursement for the period October 6 through November 5, 2008. In addition, \$890.00 was payable to Sweet Pea Ventures for sludge removal; November's Worker's Comp Insurance was \$1,282.80. Director Wood moved to approve November bills in the amount of \$17,416.77; seconded by Director Maginnis, and the vote was unanimous.
- 060**      **MANAGER'S REPORT:**
- 061      Water Consumption/Losses/New Connections/White Pines Wells Production: In November, General Manager Herreid reported 2,062,000 gallons of water produced and 2,138,000 gallons purchased from CCWD. Daily Average Produced in November was 69,000 gallons. Wells Draw Down average was 112 feet of water above the pump in November. The last page compares the last twelve years by month for Total Usage, which was 4,307,000 gallons in November. We had no new connections in November, for a total of 5 connections year to date. There are now 1,699 homes connected. Average usage per home in November was 2,493 gallons with 71,000 gallons lost; ½ the system remains on CCWD.

**070 OPERATIONS/LONG RANGE PLANNING:**

071 Systematic Replacement and/or Improvements:

A. *Stephanie Drive/Patricia Lane Project:* The project is completed. General Manager Herreid is preparing a letter to go out to affected shareholders advising them to make the connection to the new main no later than October 31, 2009. Payment of the final Twain Harte Construction billing in the amount of \$155,111.85 has been held pending written approval of the project by Calaveras County.

072 Long Range Planning:

A. *CCWD Amendment to Agreement of September 10, 1992:* Nothing to report.

B. *Future Projects:* The board discussed the Environmental Planning & Review proposal in two Phases from Dr. Daus for the Upper White Pines Lake weir repair project. Director Owen moved to approve Phase I of the proposal in the amount (estimated) of \$6,280; seconded by Director Maginnis, and the vote was 6 in favor, with Director Wood abstaining. The board authorized General Manager to solicit bids for the Greensboro/Del Rio/Dorothy project.

**080 COMMITTEES:**

081 Budget & Rates Committee: Moved to closed session.

082 Salary & Benefits Committee: Moved to closed session.

083 Personnel Policy Committee: Nothing to report.

084 Projects Committee: Nothing to report.

**090 PUBLIC RELATIONS:**

091 Lodge Log Article: Due Dec 1.

**110 UNFINISHED BUSINESS:**

111 Quarterly Meetings with CCWD: The next meeting is scheduled for February 13, 2009.

113 Calaveras General Plan: Nothing to report.

114 Rental Homes: Director Wood reported it is not possible to obtain a listing of property owners paying the Transient Occupancy Tax in Calaveras County. This item will be removed from the agenda.

116 Sequoia Woods/BLSMWC agreement: After discussion, Director Wood moved to approve, in concept, modification of the 1994 Resolution to allow Sequoia Woods 3 connections with meters, billed at the current fulltime base rate and current meter usage rate; seconded by Director Watson and the vote was unanimous. Final approval to be voted on January 2009.

**120 NEW BUSINESS:**

121 Correspondence: Letter from Ebbetts Pass Fire District, complementing General Herreid and his department for the supportive role played during the ISO field survey, and "*completing the ISO information request so completely. Field Investigator, Mr. Phil Steele, had minimal questions....*".

122 Investments 2009: Beginning in 2009, transfers in \$100,000 increments will be made into a CD

account after operating checking reaches \$250,000, which are the current maximum deposits covered by FDIC. BLSMWC currently has CD accounts with Bank of America and Motherlode Bank.

Director Watson was asked by Director Wood to research rates paid on CD's at other local banks.

- 123 BLSMWC Rules & Regulations: Director Wood moved to approve the Rules and Regs as amended 11/08/08; seconded by Director Owen and the vote was unanimous. Recording Secretary Jeri Cline reported that the BLSMWC web site has been updated with "*Frequently Asked Questions.*" Water rates for 2009 will be added.

- 130 ADJOURNMENT:** Adjourned to closed session @ 10:26. President Speakman reported that salaries and benefits were discussed. The board is still to review the 2009 benefits package, and the Drug and Alcohol Policy.

Respectfully submitted, Jeri Cline, Recording Secretary  
Transcribed from tapes of the meeting

**APPROVED:**